

**MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M**

CALL TO ORDER:

STATEMENT OF COMPLIANCE:

The May 20, 2019 Business Meeting of the East Amwell Township Environmental Commission was called to order at 7:30 p.m. Secretary, G. Brewi announced that this business meeting is called pursuant to the provisions of the Open Public Meetings Act. This is a Business Meeting of the East Amwell Environmental Commission, as published in the Hunterdon County Democrat on March 21, 2019. A copy of tonight’s agenda was filed with the Township Clerk and the Township Committee, forwarded to the Hunterdon County Democrat, distributed to the various East Amwell Township Committees and Boards, and was posted on the Township Bulletin Board.

FLAG SALUTE:

Chair, F. Gavigan stated that the salute will be added to the meeting for uniformity with other township board meetings.

ROLL CALL:

ATTENDANCE 2019:

Environmental Commission Member	1/28/19	2/25/19	3/25/19	4/22/19 No Mtg.	5/20/19	6/24/19	7/22/19	8/26/19	9/23/19	10/28/19	11/25/19	12/16/19
Joe Angelone	X			-	X							
James Edwards			X	-	X							
Frances Gavigan	X	Via Phone	X	-	X							
Tom Rue	X	X	-	-	-	-	-	-	-	-	-	-
Patsy Wang-Iverson	X	X	X	-	X							
Lisa Davis	X	X	X	-	-	-	-	-	-	-	-	-
Kevin Ostrander (alt. I)	X			-								

*Others present: Gail Brewi
Township Committee Liaison: None Present*

PRESENTATION OF MINUTES:

January 28, 2019 Reorganization Meeting
February 25, 2019 Business Meeting
March 25, 2019 Business Meeting

Minutes of January 28, 2019: Motion to carry approval of draft minutes was made by J. Angelone and seconded by P. Wang-Iverson due to an insufficient number of eligible

MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M

voting members in attendance for approval of the minutes from this meeting. There were none opposed and no abstentions.

Minutes of February 25, 2019: Motion to carry approval of draft minutes was made by J. Angelone and seconded by J. Edwards due to an insufficient number of eligible voting members in attendance for approval of the minutes from this meeting. There were none opposed and no abstentions.

Minutes of March 25, 2019: Motion to approve draft minutes was made by J. Edwards and seconded by P. Wang-Iverson. None opposed. Minutes were approved with minor edits. J. Angelone abstained.

BILLS OF THE EVENING

No bills for approval provided.

Secretary G. Brewi updated that the purchase order was submitted for the member P. Wang-Iverson to attend the NJ Sustainability Summit Friday, June 14th.

LAST MINUTE ADDITIONS

Chair, F. Gavigan and Member P. Wang-Iverson noted the following additions to the agenda:

Stormwater Utility Symposium

VIP Articles

Clawson Park Rain Garden

Update on the Rain Garden Rebate Program

Discussion of Minutes

OPEN TO THE PUBLIC

No public in attendance.

REPORTS:

Financial Report

Secretary G. Brewi shared that the commission has expended 70% of the annual budget currently provided. Follow up with Township CFO will be made to obtain clarification of the approved total budget for 2019. Expenditures totaling \$385 year to date have been made against a total budget of \$500. Members were asked to be conscious of communication and time allocated for meetings.

MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M

Committee Liaison Reports:

AG Advisory - (F. Gavigan)

Chair, F. Gavigan asked if the commission had interest in supporting the Class 1 Stream Certification. A motion was made by J. Angelone and seconded by P. Wang-Iverson to send a statement of support for the Class 1 Stream Certification. None were opposed nor abstained. Motion was approved. Chair, F. Gavigan to draft supporting communication and submit.

Planning Board (F. Gavigan)

Chair, F. Gavigan updated. A new application for a bulk variance at 274 Rileyville Road had been received. There is an open application on Back Brook Road for a ground mounted solar system. The application for a lot line adjustment on the corner of Rt. 31 and the Sunoco has been held off at the applicants' request.

The township has formed an application review committee, known as ARC. The committee will review applications received and deem complete when appropriate. At that time, they will be provided to the Land Use Board for consideration. J. Angelone expressed a concern about timing of site visits to ensure appropriate notice to conduct site visits and provide any concerns which may be identified.

J. Angelone will provide an EC site review template which has been used in the past to the EC Chair. Once approved the template will be used for uniformity when providing recommendations to Land Use Board.

Township Committee (R. Wolfe)

The role of Township Committee Liaisons was reviewed per the January 2019 draft provided by Mayor Wolfe. The liaison is not required to attend monthly meetings but is in place to facilitate communications between the committee and township committee. Member, P. Wang-Iverson raised a concern over the EC budget and Chair, F. Gavigan stated the budget for 2019 was previously introduced and suggested that members attend the next township committee meeting to express any concerns. F. Gavigan also shared that interviews were conducted for membership to the EC but no new members have been appointed to date.

Recycling Committee (TBD)

Meets 2nd Tuesday monthly

Member, J. Angelone asked about the missing dumpsters for recycling collection at the municipality this past month. P. Wang-Iverson updated that there was a breakdown in

MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M

communication for the delivery of the dumpsters. A process has been put in place to ensure dumpsters are ordered and delivered by Friday afternoon in the future.

Member P. Wang-Iverson provided a TREX update. DPW has finished collecting 500 lbs. of plastic and earned another bench. The Living Waters Church will be responsible for the next collection. To date the Township has collected over 1500 lbs. of plastic and earned (3) benches. The Grange has expressed an interest in the next 500 lb. collection.

P. Wang-Iverson has volunteered to become the recycling liaison if member T. Rue does not return.

Recreation Committee (TBD)

No report provided as there is currently no liaison.

Meets 3rd Thursday monthly

Member, J. Edwards volunteered to become the recreation liaison.

Farmland/Open Space Preservation Committee (TBD)

No report provided as there is currently no liaison.

Meets 2nd Monday monthly

Member, P. Wang-Iverson volunteered to become the FOSPC liaison.

Board of Health (TBD)

No report provided as there is currently no liaison.

Meets 4th Tuesday monthly

Sub-Committee Reports:

Public Outreach Committee (L. Davis, P. Wang-Iverson, J. Edwards)

Member, P. Wang-Iverson updated. A total of 825 Tree Seedlings were given away. J. Edwards and T. Stahl handled giveaways at the Color Run and P. Wang-Iverson and L. Davis handled giveaways at the recycling depot. The remaining seedlings were provided at the Plant Swap. Thanks to all who volunteered their time to provide seedlings to the residents.

Hunterdon County Community Day – There will be no EC presence this year as no members were available to attend. P. Wang-Iverson communicated to ANJEC and released hold for game previously reserved.

MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M

Site Review Committee (J. Angelone, P. Wang-Iverson & F. Gavigan)
No additional comments beyond previous discussions.

Easements Committee (J. Angelone & P. Wang-Iverson)
No report provided.

NRI/ERI (F. Gavigan)

Member, P. Wang-Iverson stated that L. Davis has provided all her reference material and research for use by the EC. Chair, F. Gavigan has the information and will upload the resources into the document library on the township website so members may view. Information is for member use and the Chair has asked that members not distribute. Member, P. Wang-Iverson updated that she has reached out to follow up on the status of the ERI/DYI pilot project with Rowan University. She will advise the EC of any opportunity which may still exist for East Amwell Township once obtained.

UNFINISHED BUSINESS:

Membership: Due to the quorum challenge, J. Angelone asked about the status of T. Rue remaining a member until a new appointment is made by the Township Committee. Chair, F. Gavigan to follow up with T. Rue to see if he will remain a member until such an appointment is made. F. Gavigan stated she has requested an update on the status of member appointment from Mayor Wolfe. Update to be provided once available.

Environmental Commission Annual Reporting: Member, P. Wang-Iverson has provided an accounting of the work which the EC has completed in 2018 for consideration. J. Angelone will also compile a list of site visits conducted for 2018 to be added to the annual report. Information due to Chair within two weeks.

EC Liaisons: Open positions exist for Recycling, FOSPC, Board of Health, and Recreation. Discussion was had about members not having to attend monthly meeting but, simply being a conduit to the EC and communicate any issues.

NEW BUSINESS:

Meeting Minutes: Chair, F. Gavigan requested that members review minutes prior to meeting and submit minor edits to secretary prior to monthly meeting for updates and approval at the meeting. It was also suggested that an action item list could be considered as a supplement at the back of the agenda. Chair, F. Gavigan to provide a table for discussion at the next business meeting. Discussion took place regarding the use of audio for members

MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M

who would like to utilize minutes as an action list. Further investigation to consider uploading audio in conjunction with minutes to minimize length of minutes and time required to draft.

East Amwell Clean Communities Program: Presentation by Rosemary Georgett will be made at the June business meeting. Materials were provided at the May meeting to members for reading.

Spring Newsletter: Recycling Committee will be doing an E-Post Card

Stormwater Utility Symposium: Member, P. Wang-Iverson forwarded the notice to William Burr, the township Stormwater coordinator. He will investigate. Chair, F. Gavigan updated that the current township engineer is retiring, and the township will be posting a request for professionals to obtain competitive bids for the professional opening.

P. Wang-Iverson offered to personally pay for the registration cost of the symposium.

A motion was made by J. Angelone and seconded by P. Wang-Iverson to transfer remaining \$115 from meeting/conferences and other budget to part time secretary wages budget. None were opposed nor abstained. Motion was approved. Chair, F. Gavigan to advise CFO of the internal transfer in the EC budget and have further discussion of 2019 budget with the Township Committee. It was noted that the EC held 10 regular business meetings in 2018 and will have 12 business meetings in 2019 increasing payroll.

VIP Articles: Chair, F. Gavigan asked that the EC review suggestions for submission ahead of publication. It was suggested that articles be prepared on the Rain Garden Rebate program and planting trees. Articles will be provided to the chair for approval prior to the submission due date. Likewise, all topics of articles written in 2018 will be forwarded to Chair for inclusion in the EC Annual Report. Member, P. Wang-Iverson suggested that the EC should submit an article for each VIP publication.

Clawson Park Rain Garden: P. Wang-Iverson updated that Princeton Hydro will be putting up signs promoting the program and asking for volunteers to help weed the gardens. The initiative will serve as demonstrations for the community on the usefulness of bio retention basins.

Update on the Rain Garden Rebate Program: VIP article to be written.

OPEN TO THE PUBLIC

There was no public.

MINUTES
EAST AMWELL TOWNSHIP
Environmental Commission Business Meeting
May 20, 2019
7:30 P.M

CORRESPONDENCE:

- E-Mail Communication, 3-1-19 from K. MacDonald, Raritan Headwaters re: Spring 2019 Seminars
- E-Mail Communication, 3-4-19 from Sustainable Jersey re: Sustainability Summit June 14, 2019
- E-Mail Forwarded, 3-9-19 from Terri Stahl, re: Request for resolution, NJ Green Amendment
- E-Mail Communication, 3-19-19 from the Watershed Institute re: Flood Defense Act
- E-Mail Communication, 3-19-19 from the Watershed Institute re: Stream Cleanups

ADJOURNMENT: Motion to close the meeting was made by P. Wang-Iverson and seconded by J. Angelone and carried unanimously to adjourn the meeting at 9:12 p.m.

Gail Brewi
Environmental Commission Secretary